

Joint Executive (Cabinet) Committee



St Edmundsbury
BOROUGH COUNCIL



Forest Heath
District Council

Title of Report:	Report of the (Informal Joint) Performance and Audit Scrutiny Committee's: 25 July 2018	
Report No:	CAB/JT/18/022	
Report to and date:	Joint Executive (Cabinet) Committee	4 September 2018
Portfolio holders: (St Edmundsbury)	Councillor Ian Houlder Portfolio Holder for Resources and Performance Tel: 07970 729435 Email: ian.houlder@stedsbc.gov.uk	
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Purpose of report:	<p>On 25 July 2018, St Edmundsbury Borough Council's and Forest Heath District Council's Performance and Audit Scrutiny Committee's held an informal joint meeting together, and <u>considered the following items jointly:</u></p> <ul style="list-style-type: none"> (1) 2018-2019 Performance Report – Quarter 1; (2) West Suffolk Strategic Risk Register Monitoring Report – June 2018; (3) Work Programme Update; (4) Approach to Delivering a Sustainable West Suffolk Budget 2019-2020 and Medium Term Plan; and (5) Appointment of Auditors for West Suffolk Council. <p>Items (4) and (5) above will be considered by the Shadow Executive (Cabinet), at its meeting on 18 September 2018.</p>
Recommendation:	<p>It is <u>RECOMMENDED</u> that Report No: CAB/JT/18/022, being the report for both St Edmundsbury Borough Council's and Forest Heath District Council's Performance and Audit Scrutiny Committee's, be noted.</p>
Key Decision:	<p>No, it is not a Key Decision - <input checked="" type="checkbox"/> Report for information only.</p>
Consultation:	<ul style="list-style-type: none"> • See reports listed in Section 2 below.
Alternative option(s):	<ul style="list-style-type: none"> • See reports listed in Section 2 below.
Implications:	
<p>Are there any financial implications? If yes, please give details</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.</p>
<p>Are there any staffing implications? If yes, please give details</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.</p>
<p>Are there any ICT implications? If yes, please give details</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.</p>
<p>Are there any legal and/or policy implications? If yes, please give details</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.</p>
<p>Are there any equality implications? If yes, please give details</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.</p>
Risk/opportunity assessment:	<p>Please see background papers.</p>

Ward(s) affected:	All Wards
Background papers:	Please see background papers, which are listed at the end of the report.
Documents attached:	None

1. Key issues and reasons for recommendation

1.1 2018-2019 Performance Report – Quarter 1 (Report Nos: PAS/SE/18/021 and PAS/FH/18/020)

1.1.1 The Committees received and **noted** the above reports, which set out the performance for the first quarter and forecasted financial outturn position for 2018-2019.

1.1.2 In previous years Performance Indicators and Budget Monitoring figures were reported separately. It was now the intention to combine these reports in order to give a clearer indications of the councils' overall performance.

1.1.2 This report showed the current Performance Indicators for the first quarter of 2018-2019, as set out in the following appendices, attached to the report:

Appendix A: 2018-2019 Performance Indicators, Commentary;
Appendices B to E: Performance Indicators by Strategic Priority;
Appendices F to J: Financial Performance for Forest Heath District Council
Appendices K to O: Financial Performance for St Edmundsbury Borough Council.

1.1.3 Each Assistant Director then presented their performance indicators, set out either in the commentary section or Appendices A to E, and highlighted key areas for the Committees attention.

1.1.3 The Committees considered the report in detail and asked questions of the Assistant Directors on their indicators, to which comprehensive responses were provided. Discussions were held on the update of pre-planning advice and how it was promoted to developers/agents; the resolution of noise complaints and what the breakdown of the various noise nuisances were and temporary housing accommodation. In particular discussions were held on:

Appendix B – (G5 - % of business and residents with high speed broadband)

Appendix C – (F6 – residual household waste per household (kg))

Appendix M – Bury Christmas Fayre (predicted overspend arising from additional security)

Appendix M – Off Street Car Parking (car parking income currently expected to fall short of budget levels)

1.2 West Suffolk Strategic Risk Register Monitoring Report – June 2018 (Report Nos: PAS/SE/18/022 and PAS/FH/18/021)

1.2.1 The Committees received and **noted** the first quarterly risk register monitoring report in respect of the West Suffolk Strategic Risk Register.

The Register was updated regularly by the Risk Management Group and at its recent meeting in June 2018 the Group reviewed the target risk, the risk level where the Council aimed to be, and agreed a current risk assessment. These assessments formed the revised West Suffolk Strategic Risk Register (Appendix 1 to Report No: PAS/SE/18/022 and PAS/FH/18/021).

- 1.2.2 Some individual controls or actions had been updated and those that were not ongoing and had been completed by June 2018 had been removed from the register.
- 1.2.3 There had been no major amendments made to any existing risks since the Strategic Risk Register was last reported to the Committee. Also no existing risks had been closed since the Register was last reported to the Committee.
- 1.2.4 Members considered the report and did not raise any issues for the attention of the Joint Executive (Cabinet) Committee.
- 1.3 **Work Programme Update Report Nos: PAS/SE/18/023 and PAS/FH/18/022)**
- 1.3.1 The Committee's received and **noted** the above reports, which provided information on the current status of its forward work programme for 2018-2019.

2. Background Papers

- 2.1.1 Report No: [PAS/SE/18/021](#) and [PAS/FH/18/020](#) to the Performance and Audit Scrutiny Committees: 2018-2019 Performance Report – Quarter 1
- 2.1.2 Report No: [PAS/SE/18/022](#) and [PAS/FH/18/021](#) and [Appendix 1](#) to the Performance and Audit Scrutiny Committees: West Suffolk Strategic Risk Register Monitoring Report – June 2018
- 2.1.3 Report No: [PAS/SE/18/023](#) and [PAS/FH/18/022](#) to the Performance and Audit Scrutiny Committees: Work Programme Update